To Save

Please save your answers as you start the survey in case you are disturbed and cannot complete it in one session

Bottom of the page

1. Select Finish Later

The following screen appears		_
Save and finish later		
Copy your unique link below or enter your email address send the link to your inbox.	and we'll	
https://app.onlinesurveys.jisc.ac.uk/s/oxford/explo	Copy	
Email address		d
Email address Your email address	Sen	· .

Insert your email address and press Send.

You will receive an email with the link to your response. Click the link to continue the survey.

To Submit

When you are happy your responses are complete, please submit them.

3. When you have completed the survey the option to submit appears on the final page:

Previous	Finish later	Submit

Responses only appear on the database and are available for analysis after they have been submitted.

4. You should see the following page:

Survey complete	
	Response ID: cm4bv87t7009xthzrtjmc5jti 🕃
Thank you so much f due course. For further informatic 2G <u>survey@cassland</u>	for your time and thoughts answering these questions. Your responses will be analysed and published on or to have your response removed from the database please contact:
	My responses 🕁

A new window will open with a pdf showing your responses. Please save this file on your local computer.

Once you submit your responses will appear in the database.

If you do not see Survey Complete – return to the survey by using the link you saved in a Word document when you selected "Finish Later"

If you do not wish to continue with the survey and do **NOT** wish to submit any responses, please close your browser without submitting.

Please contact <u>2gensurvey@gmail.com</u> with comments, suggestions or for help.